

Career Readiness End of Quarter Grade

Name: _____

Quarter: _____ Period: _____

| Job Skill | 5 | 4 | 3 | 2 | 1 | 0 |
|---|--|------------------|-------------------|-------------------|-------------------|-------------------------------------|
| Points lost listed below identified skill. | No points lost | 1 -2 points lost | 3-4 points lost | 5-6 points lost | 7-8 points | Not exhibited at all during quarter |
| Communication Point loss: | Exceptional listener and communicator who effectively conveys information verbally and in writing. | | | | | Not exhibited |
| Professionalism Point loss: | Conscientious go-getter who is highly organized, dedicated, and committed to professionalism. | | | | | Not exhibited |
| Dedication, Hard Work-Ethic, Tenacity Point loss: | Productive worker with solid work ethic who exerts optimal effort in successfully completing tasks. | | | | | Not exhibited |
| Teamwork Point loss: | Resourceful team player who excels at building trusting relationships with customers and colleagues. | | | | | Not exhibited |
| Honesty, Integrity, and Morality Point loss: | Seasoned professional whose honesty and integrity provide for effective leadership and optimal business relationships. | | | | | Not exhibited |
| Dependability, Reliability, Responsibility Point loss: | Dependable, responsible contributor committed to excellence and success. | | | | | Not exhibited |
| Positive Attitude, Energy, Drive, Passion Point loss: | Energetic performer consistently cited for unbridled passion for work, and positive attitude. | | | | | Not exhibited |
| Self-Motivated/Ability to Work With Little or No Supervision Point loss: | Highly motivated self-starter who takes initiative with minimal supervision | | | | | Not exhibited |
| Problem Solving, Reasoning, Creativity Point loss: | Innovative problem-solver who can generate workable solutions and resolve complaints. | | | | | Not exhibited |
| Bathroom Use Four permitted | No additional uses | 1 additional use | 2 additional uses | 3 additional uses | 4 additional uses | 5 or more additional uses |

Point loss- A mark made against one's record for a fault or for misconduct.